

AL CAFFODIO YOUTH SOCCER LEAGUE, INC.
GUIDELINES, RULES of PROCEDURE and CONDUCT

2007 - 2008

The Al Caffodio League (hereinafter referred to as League) will play under the rules set forth in the FIFA, "Laws of the Game", those modifications as set forth in the Constitution of the California Youth Soccer Association (CYSA) and the League.

For purposes of clarity the leagues to which the participating teams are registered shall be referred to as "Clubs".

ARTICLE 1 GENERAL RULES

I. TEAM ROSTER

All team rosters and applications shall be submitted to the league manager or match secretary no later than 6:00pm June 1st of the current season. No alterations shall be allowed except those governed by the California Youth Soccer Association and the League. A team roster shall consist of a minimum of (11) eleven and a maximum of eighteen (18) players.

The U9 and U10 teams will be allowed a maximum of 14 players per team. Age-group of a team will be determined by the age of the oldest player on the team, regardless of the age of the other players on the team.

II FEES

League entry fees of \$70.00 per team are due when team applications, or team lists, are submitted. Fees are to cover the costs of administration and awards. All costs for referees, field use, field set-up, etc. are the responsibility of the host clubs. A 10% late fee will be assessed to all clubs not submitting the entry fees along with the applications or team lists. The late fee will also apply to each team applying, or being submitted by the club, after the established entry deadline.

All clubs will be required to provide a \$200 bond which will be refunded upon playing all League games. \$75.00 per game will be deducted from the refunded amount for each game a team forfeits. Should fines exceed the bond amount the club will be held responsible to make up the balance owed upon request. Teams for the following season will not be accepted from clubs not fulfilling their financial obligations.

III RULES OF ENTRY

- A. Eligibility: Refer to Bylaws of District III Constitution, Article II, Sections 1 and 2 except that CYSA-N affiliated teams from outside of District III, upon submitting the proper applications to play, will be considered for participation in League play.
- B. Teams are not permitted to include players on its roster that are older than the age group in which the team competes.
- C. Additional teams will not be admitted into the League after the start of League play.

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IV REFEREES

Each club shall submit for approval, a list of referees to the District III Referee Committee by July 1st of each league season. Following Referee Committee approval, the list shall be sent to the League Manager. A club assigning referees rejected by the District III Referee Committee will, at the discretion of the Games Committee, risk game forfeiture for the teams sponsored by that club.

Responsibility for all referee assignments lies with the club whose team is hosting any particular game. A team is considered the host team even when playing its designated home game at a neutral site or at the home field of its opponent. All game officials should be qualified, USSF referees (i.e. currently licensed, adequately experienced and physically fit for the age group and division to which they have been assigned). Licenses for the prior year are considered valid through the end of the winter for the current season, for the sake of these rules.

Referees at the U12 and above age groups must be a minimum of fourteen (14) years old, have a minimum of two (2) years experience as an assistant referee, and be at least two (2) years older than the age-group that he/she will be officiating. Age limitation will not apply to referees that are Grade 6 (state level) or above, or referees recommended by the Referee Committee.

A minimum of one (1) currently licensed referee and two (2) club linesmen is acceptable for all age groups. It is preferred that all league games be officiated by three (3) currently licensed referees. Officials assigned to any game shall not be affiliated with either team through personal relationship. Any affiliation between officials and team, whether they are assigned or stepping in, must be disclosed to the other team before the start of the game.

In the absence of three (3) properly assigned officials, the following solution shall be applied in the order listed to fill vacant positions:

- Host team shall provide a qualified, unaffiliated official
- Visiting team shall provide a qualified, unaffiliated official
- Visiting team shall provide a qualified, affiliated official
- Host team shall provide a qualified, affiliated, official

If, after considering all options above, only the center referee position is filled, then the other two positions shall be club linespersons filled by assigning one person from each team. Should one team not be able to furnish any linespersons, both may be accepted from one team. Should the previously assigned official(s) arrive after the game has started with alternate official(s), the alternate official(s) will be allowed to complete the game only upon agreement by both coaches.

If, after fifteen (15) minutes beyond the scheduled kick-off or, if the prior game is running late, fifteen (15) minutes following the conclusion of the game played immediately prior to the game in question, and after considering all options above, the center referee position still cannot be filled, the home team will forfeit the game.

Failure of the hosting club to provide three (3) properly assigned officials for a game shall be noted on the game report prior to the start of the game. The club of the home team will be assessed a \$50.00 fine for each game not meeting the above officiating requirements. This fee will be deducted from the refunded bond amount collected in Part II Fees. Should accumulated fees exceed the bond amount, the club will be held responsible to make up the balance. Teams for the following season will not be accepted from clubs not fulfilling their financial obligations.

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V. TEAM PLACEMENT

- A. The League shall be comprised of four (4) divisions of play: gold, silver, bronze and copper. The gold and silver divisions will be for "division 1" teams, the bronze division for "division 3" teams and the copper division for "division 4" teams. "Division" in quotes designation is as defined by CYSA-N

- B. Age groups for the gold division will be U9, U10 and U11 boys and girls.
Age groups for the silver division will be U9, U10 and U11 boys and girls
Age groups for the bronze division will be U9, U10, U11, U12, U13, U14, U15, U16, U17 and U18/19 boys and girls.
Age groups for the copper division will be U16 and U19 boys and girls.

- C. The League shall assume authority for the placement of all teams into age groups and divisions. In age groups where there is more than one division, clubs may request specific placement of teams. Requests should be submitted, in writing, to the League manager.

The Games Committee of the Al Caffodio League may, by a vote of two-thirds of its members*, bar the participation of any team from that club.

* the designated representative of each club.

- D. Age groups and/or divisions may be combined for play should there be an insufficient number of teams to make up an age group within a division.

VI LEAGUE AND TEAM GUIDELINES

- A. Profanity, excessive absence, unsporting conduct, and tampering with or the abandonment of teams may be sufficient cause for expulsion from the league or other disciplinary action.

- B. The possession or use of illegal substances and alcohol is strictly prohibited during League games.

- C. Coaches passes are required for head coach, assistant coaches and/or manager. They are specific to one (1) team and may not be co-designated to any other team. It is a requirement for all teams to be accompanied by a coach or manager with current credentials at all League games.

ARTICLE 2 ADMINSTRATIVE PROCEDURES

I STRUCTURE

- A. The Al Caffodio League is a primary function of the District III Administration, as stated in the Al Caffodio-District III Constitution and Bylaws

- B. The District Commissioner, with the approval of the members of the District III Board of Directors, shall delegate the operation of the Al Caffodio League to a league manager.
 - 1. The League Manager may appoint a Deputy League Manager, with the approval of the District III Board of Directors

 - 2. The League Manager shall appoint match secretaries, with approval of the Games Committee. Match secretaries shall be responsible for scheduling all Al Caffodio League games.

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3. Each club representative on the games committee shall act and have the authority to make decisions on behalf of its club.
- C. A games committee, chaired by the League Manager or Deputy League Manager, consisting of up to two (2) representatives of each participating club, shall be responsible for the operation of the League, including disciplinary action and the hearing of protests. On matters requiring a vote there shall be one (1) vote allowed per Club.
1. Club representatives to the Games Committee shall be responsive to the needs of their clubs' coaches. They shall ensure that all coaches understand Al Caffodio League rules and procedures, including discipline, and procedures for protest and appeals. They shall be responsible for keeping their club registrar and board informed of Games Committee business.
 2. The League Manager or, in the absence of the League Manager, the Deputy League Manager shall convene meetings of the Games Committees whenever necessary.
 3. The League Manager, Deputy League Manager or Match Secretaries may not serve as Club representatives to the Games Committee.

II SCHEDULING

All scheduled games will be played at the times and fields designated on the schedule, with the following exceptions.

- A. **Games postponed due to inclement weather or unsafe field conditions:** The coach or manager of the home team must notify the coach or manager of the opposing team immediately upon being informed of the field's unavailability for play. The coach or manager of the home team, with the concurrence of the visiting team's coach or manager will arrange for the game to be re-scheduled. Re-scheduling must be arranged through the home Club's game scheduler. Notification should then be given to the home team's Games Committee Representative and submitted to the Al Caffodio League Match Secretary for approval. Should the opposing coach or manager not be agreeable to a re-scheduled game, according to the above conditions, the game will be considered a forfeit win to the home team.
- B. **League games that conflict with tournament games on days when tournaments are not sanctioned by CYSA-N:** The affected teams' games committee representative will be required to notify the League Match Secretary, in writing, prior to August 1st to allow time for games to be scheduled around their events. Untimely notification will result in the affected team's forfeiture of all affected games to its opponent. A \$75.00 fine will be assessed to each team for each forfeited game. Payment of fines will be the responsibility of the sponsoring Clubs.
- C. League games will not be scheduled during the high school soccer season of November 15 to March 15.
- D. Game schedules will avoid conflicts with ACT, SAT and PSAT exam dates.
- E. Requests to re-schedule games, stating the reasons for the request, must be filed in writing to the appropriate match secretary, with a copy sent to the opposing team's coach, or manager, a minimum of seven (7) days prior to the originally scheduled game date. Should the request be approved, the match secretary will make arrangements for the new game date and time and inform coaches, or managers, of both teams a minimum of seven (7) days prior to the new game date. Re-scheduling of any game not done through the League Manager or League Match Secretary will be considered a forfeit for both teams.

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- F. All other matters, circumstances and exceptions for re-scheduling League games must be discussed in advance to obtain the approval of the League Manager or League Match Secretary. Except in extreme hardship or emergency cases, a 72-hour notification is required.
- G. Any team that forfeits a game will be assessed a \$75.00 fine. Payment of fines will be the responsibility of the sponsoring clubs. Forfeits will be recorded as 0 - 2 losses to the teams responsible for the forfeits.
- H. Any game forfeited due to scheduling procedures or lack of approval may be appealed to the Games Committee, following procedures given in Article 6.

III STANDINGS

- A. All team representatives must report game results to the appropriate age-group coordinator no later than twenty-four (24) hours after each game.

All game results and team standings will be posted on the Al Caffodio League web page:
www.district3soccer.com/AlCaffodio.html

- B. League standings will be determined by a 3-1-0 (win-draw-loss) point system.

Final league standings will be based on the total number of points earned for games played by the end of the season. Should inclement weather interrupt the schedule and teams have not played an equal number of games as a result of such weather, the placement shall be determined by dividing the total number of points earned by the number of games played. The team with the higher average number of points earned per game shall have the higher standing. Teams that have not played a full schedule of games for reasons other than weather related shall be credited for the number of points earned in the games that were played to determine final league standing.

- C. Where a tie exists in standings, it will be broken as follows:

Head to head record

Most wins

Accumulated difference between goals scored and goals conceded. The maximum difference for a single game will be four (4) goals.

Co-champions if tie is for 1st or 2nd place

IV AWARDS

Gold colored Al Caffodio Medals will be awarded to each player and a maximum of two coaches of the League championship teams in each division. Divisions must consist of three (3) or more teams.

Silver colored Al Caffodio Medals will be awarded to the runner-up team in each division. Divisions must consist of three (3) or more teams.

ARTICLE 3 RULES OF PLAY

I SIZE OF PLAYING FIELDS

Under-10 teams should play on a field that is approximately 70 yards in length and approximately 40 yards in width with other field areas reduced proportionally. Under-12 teams should play on a

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field that is approximately 100 yards in length and approximately 60 yards in width. Under-14, 16, 19 teams should play on a field that is no less than 110 and no more than 120 yards in length and no less than 70 and no more than 75 yards in width. The League may consider approval of exceptions to these dimensions at the beginning of each season

II DURATION OF GAMES - HALF TIME - BALL SIZE

Each age group shall comply with the California Youth Soccer Association Constitution with regard to time limits and playing divisions by halves and ball size, as follows:

Age Group	Game Length	Extra Time Periods (Cup & Tournament only)	Ball Size	Minimum Scheduling Periods
Under 17-19	2 - 45 min halves	2 x 15-min. periods	# 5	2 hours
Under 15 & 16	2 - 40 min halves	2 x 15-min. periods	# 5	1-3/4 hrs
Under 13 & 14	2 - 35 min halves	2 x 10-min. periods	# 5	1-1/2 hrs.
Under 11 & 12	2 - 30 min halves	2 x 10-min. periods	# 4	1-1/4 hrs.
Under 9 & 10	2 - 25 min halves	2 x 5-min. periods	# 4	1-1/4 hrs.

The rest period between halves shall be a minimum of 5 Minutes.

NO PENALTY KICKS FOR U9's or U10'S ALL FREE KICKS WILL BE INDIRECT KICKS.

III SUBSTITUTION

A Unlimited substitutions may be made a the following times:

- Prior to a throw-in: for the team with possession of the ball.
- Prior to a goal kick by either team.
- After a goal by either team.
- After an injury when the referee stops play, by either team
- At half time
- For a player receiving a yellow card caution.

B. A Substitute may not enter the field of play until signaled to do so by the referee and then must enter at the halfway line.

IV EQUIPMENT AND APPEARANCE

- A. Appearance: all coaches should enforce the dress code as currently approved by FIFA , CYSA-N, and League rules. If a coach allows turtleneck tops or spandex shorts, they must be of solid colors and the same colors as the uniform with no printing or graphics.
- B. Shoes: Any shoe provided for in the "Law of the Game" shall be permissible in all age groups. If a player does not have legal soccer shoes the player shall play in shoes approved by the referee

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- C. Shin pads shall be appropriate for the size of the player, and worn as designed: in the full upright position at all times during play. Shin pads shall be completely covered by the socks.
- D. Uniforms
 - 1. Teams should wear uniform of their club's primary home colors when playing at home
 - 2. Teams shall wear uniforms of contrasting colors to their opponent's when their opponent is the home team.
 - 3. All players shall be in full uniform in order to play. Minimum uniform is a standard jersey, with numeral, as worn by all other team members, (with the exception of the goalkeeper) shorts, knee length socks, and shoes as described above.
 - 4. There shall be no duplication of jersey numbers among players on the same team.
 - 5. Each goalkeeper's jersey shall be clearly distinguishable from all others in the game.
- E. Failure to comply with these rules may result in removal of the player from the field of play until the proper uniform can be obtained.

V GENERAL CONDUCT AND REQUIREMENTS OF PLAYERS AND TEAM PERSONNEL

- A. Should a player be injured during practice or a game and requires emergency or medical attention on site, the player shall have a written release from a medical professional before returning to practice. Compliance is the responsibility of the team's Club.
- B. Players wearing orthopaedic casts, braces (metal, carbon fiber, hard plastic, and like devices), or splints (air or metal) shall not be eligible to participate in any game, practice, tryout or training session.
- C. All head coaches should be a minimum of 21 years of age. Coaches that are under 21 years of age must have a team manager of at least 21 years of age, who will be present at all league games.
- D. Persons may enter the field of play only when authorized to do so by the referee.
- E. Once the game begins, the referee is in full charge of the game.
- F. Coaching, giving directions to one's own team on points of strategy and position, is permissible, only from the general area of the team bench; 10 yards on either side of the half way line.
- G. Prior to each game, both teams shall be jointly responsible for submitting team line-ups to the referee, permanently affixed to, or written on the game card. The line-up shall include the players' names, jersey numbers, CYSA registration numbers and the signatures of both coaches. At the conclusion of each game, the referee shall be responsible for insuring completion and mailing or delivery of the game card to the League Match Secretary.
- H. All games should be started on time. A 15-minute waiting period will be allowed after scheduled game time for a delayed team. If a team cannot field seven (7) players within that time, the game shall be forfeited, unless the game was properly postponed under Article 2, Section II of these rules.
- I. The organization responsible for the scheduling and/or condition of the field will determine whether a field is usable and playable for a given day of play. Once a game is under way, the referee shall be the sole judge as to whether the play can continue with regards to field condition.

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- J A game that has been stopped by the referee, before the completion of the time specified in the rules, for reasons stated in Law 5 must be replayed in full.
- K Coaches are responsible for the behavior of any and all of their supporters.
- L The League reserves the right to make any temporary rule deemed necessary to fulfill the purpose of the League
- M Game Cards must be delivered to the appropriate League Match Secretary by 6pm Wednesday following the day of the game for weekend games and within 72 hours (3 days) for weekday games. Mailing or delivery of the game cards will be the responsibility of the referee.
- N The coach or manager of each team must be in possession of the individual player passes and coach passes and the official team roster and make them available for the referees' inspection.

ARTICLE 4 DISCIPLINARY MEASURES AND PROCEDURES

I METHODS OF DEALING WITH DISCIPLINARY CASES

- A. A disciplinary committee shall be duly appointed and chaired by the League Manager and shall be comprised of a minimum of three (3) members of the games committee, the match secretary and a referee association representative. The committee shall act on the League's behalf in all disciplinary matters and shall have discretionary powers in interpreting the resulting consequences for clubs, players and team personnel.
- B. The disciplinary committee will use the CYSA-N guidelines in deciding disciplinary action.

II LEAGUE DISCIPLINARY POLICY

- A. Any player sent off the field of play and shown the red card shall be automatically suspended from the team's next game, for which there is no appeal. Any coach or assistant coach dismissed from a game will be automatically suspended from the team's next three (3) games, for which there is no appeal. The automatic game suspensions will be served at the team's next CYSA-N sanctioned game(s), which includes tournaments. Should suspensions for players or coaches exceed the minimum stated in CYSA-N Section 4.08 - "DISCIPLINARY RULINGS" - appeals may be filed with the Games Committee.
- B. The penalties outlined in the CYSA-N Section 4.08 - "DISCIPLINARY RULINGS" - are intended as guidelines for the League Disciplinary Committee. Extreme situations, or in cases of repetition by the same individual, penalties may be increased.
- C. The League Disciplinary Committee shall also have the authority to place any individual on probation, in addition to the imposed suspension. In the event the individual on probation is sent off in a game during the probationary period the original probation now becomes a minimum suspension, and no appeals will be heard.
- D. The Disciplinary Committee shall review any and all send-off reports received in League & tournament play whether in or out of District III. The League has no control in how timely tournament send-off reports are submitted. When received, however, these reports will be reviewed and the appropriate action taken. This rule does not apply to state cup games. Disciplinary action for state cup games is the responsibility of the state cup committee.
- E. Any player being cautioned and shown the yellow card for the third successive time in the season, or coach being officially cautioned by the referee for the third successive time during

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the season, will be automatically suspended from the team's next game, for which there is no appeal. Suspensions will result for each accumulation of three (3) yellow cards or official cautions during the season. Should a second caution in the same game result in a sending-off, the first caution of that game received by the same player or coach will not be counted as one of the accumulated yellow cards or official cautions. Probation being served by players or coaches will not be affected by the above suspensions.

- F. Coaches or managers of teams are responsible for maintaining order on the team bench and among accompanying spectators during games. Should a substitute player, member of the coaching staff, or a spectator unlawfully enter the field of play the referee is required to stop all play and allow the coaches time to restore order. If said incident escalates beyond the coaches' control and results in game abandonment, the entire team or teams, including all registered players and all members of the coaching staff will be subject to discipline by the Disciplinary Committee. Discipline may include suspension of all registered players and all members of the coaching staff for the remainder of the of the CYSA-N season. A more severe penalty may be assessed against specific individuals if their actions so warrant. The suspension for players will include the denial of transfer to another registered team within CYSA-N, including participation in the Olympic Development Program. The suspension of coaches does not permit them to coach in any manner including training and practice for this team or any other team involved in CYSA-N activities, including participation in ODP or other CYSA-N related activities.
- G. Club officials will be notified, through their Games Committee representatives, of the comments written on the Al Caffodio League game cards.

III GUIDELINES FOR DISCIPLINARY ACTION

- A. The Disciplinary Committee Chairperson shall have the authority to impose discipline consisting of a suspension, with or without probation, of no more than 2 League matches.
- B. Suspension of players for more than 2 matches, or any suspension of a team or team officials, shall require a decision by the full Disciplinary Committee.
- C. In all cases involving a suspension of more than 2 League matches, notice of the disciplinary action or other decision shall be sent by mail to the coach within 7 days of the decision. All other concerned parties, including, but not limited to, Club Presidents, Match Secretaries and Club Representatives will be notified through League and District channels.

IV OFFENSES AND PUNISHMENTS

The Disciplinary Committee and Disciplinary Committee Chairperson shall act on disciplinary matters and shall have discretionary powers in determining the degree of penalties to be applied to players and team officials. The penalties stated below are guidelines for the punishment for the first offense. The penalties may be increased or decreased according to the circumstances. The penalties may be imposed for conduct occurring before, during or after a match. The guideline penalties do not include the match in which the offending conduct occurred. Penalties for second and subsequent offenses will be greater than those for first offenses. In addition, if circumstances warrant, a team as a whole may be subject to penalties. Coaches serving suspensions may not participate in matches for that team or any other team until full suspension has been served.

<u>Misconduct</u>	<u>Penalty</u>
VIOLENT CONDUCT OR SERIOUS FOUL PLAY: Violent conduct or serious foul play.	Suspend 2 to 3 matches

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Attempting to fight or strike another person.	Suspend 2 to 4 matches
Fighting or striking another player.	Suspend 3 to 5 matches
Pushing or striking a team coach or official.	Suspend 4 to 5 matches
Pushing or striking a referee or other official.	Suspend for one year Report to CYSA
SPITTING:	
Spitting at another person	Suspend 2 to 4 matches
Spitting at a team or league official	Suspend 2 to 4 matches
Spitting at a referee or other game official	Suspend for one year Report to CYSA
DENYING OBVIOUS GOAL-SCORING OPPORTUNITY:	
Intentionally handling the ball	Suspend 1 match
Committing a foul other than intentionally handling the ball	Suspend 1 to 3 matches
OFFENSIVE, INSULTING OR ABUSIVE LANGUAGE:	
Foul or abusive language or gestures	Suspend 1 to 3 matches
Foul or abusive language or gestures directed at referee or other match official	Suspend 2 to 4 matches
Taunting or mocking, by words or actions, directed at any game official, player, team official or spectator	Suspend 2 to 3 matches
Threatening, by words or actions, any game official, player, team official or spectator	Suspend 3 to 5 matches
Offensive, insulting or abusive language containing racial epithets or ethnic slurs	Suspend 2 to 3 matches In addition to penalties otherwise imposed.
PERSISTENT MISCONDUCT AFTER A CAUTION TO A PLAYER:	
Persistent misconduct after being shown the yellow card.	Suspend one match
ENTERING THE FIELD TO COMMIT MISCONDUCT:	
Substitute player unlawfully entering the field with intent to commit action judged to be violent conduct.	Suspension to be double that imposed on player who was lawfully on the field
PLAYER MISCONDUCT IN SUCCESSIVE MATCHES:	
Same or different members of the same team being sent off the field of play and shown the red card for violent conduct twice within four (4) consecutive matches.	Suspend coach for one match

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MISCONDUCT BY COACH OR TEAM OFFICIALS:

Coaches and team officials are reminded that they are responsible for the conduct of their respective team's supporters. A coach may be cautioned or sent off based on the conduct of the supporters regardless of whether the coach or team official participated in or encouraged the conduct. When sent off the field of play a coach must immediately and completely leave the vicinity of the field. The suspension of a coach may, at the discretion of the Disciplinary Committee, apply to all coaching activities.

Coaches and team officials sent off the field of play for infringement of the Laws of the Game shall have 2 matches added to the suspension that would normally be levied against a player for a similar infringement.

Coach or team official being cautioned	Probation for 5 matches
Coach or team official being sent-off.	Appropriate suspension plus one year probation.
Playing or attempting to play an ineligible player or player serving suspension.	Suspend for 3 to 5 matches for each incident plus one year probation.
Coach or team official attending a match while on suspension.	Suspend or an addition 5 matches for each incident

PROBATION:

The Disciplinary Chairperson or Committee shall have the authority to place a player on probation for the same period as the guideline penalty. If an individual on such probation is sent off during the probationary period, the full penalty for the more serious offense will be applied and no appeal will be allowed.

Coach or team official receiving a caution while on probation for a caution.	Suspend 1 to 2 matches plus probation remainder of season
Coach or team official being sent off while on probation for a caution.	Suspend for 3 to 5 matches plus probation for 1 year.
Coach or team official being sent off while on probation for a sending off.	Suspension for one year.

In addition to the suspension, players, coaches and assistant coaches will be placed on probation for a period of time equal to the suspension. The probationary period is to be served immediately following the suspension period. Should an individual on probation be sent-off the field of play during the probationary period, the original suspension and probation shall be re-applied and no appeal will be heard.

Coaches and other team officials, such as assistant coaches/managers sent off the field of play for infringement of the Laws of the Game shall have two (2) games added to the suspension that would normally be levied against a player for a similar infringement. The resulting automatic minimum suspension of three (3) games cannot be appealed.

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ARTICLE 5 INFORMATION FOR COACHES AND REFEREES

I REFEREES

- A. Referees officiating Al Caffodio League games are expected to be thoroughly familiar with the rules that govern League play. The League administration recommends that the referees confer briefly with coaches prior to each game to be advised of the League's specific rules.
- B. Referees are expected to be on time for games in order to conduct credentials and safety inspection prior to team warm-up. The pre-game inspection should be specifically limited to credentials and safety. Interruption of team warm-up should be avoided.
- C. The Al Caffodio League will be using player passes and coaches passes for credential check for all League games. It is the referees' responsibility to inspect players' and coaches' credentials and players' equipment prior to all league games. The referee will maintain possession of players' and coaches' passes while games are in progress. It is the referee's responsibility to return the passes directly to the coaches or managers at the conclusion of games. The referee will maintain possession of passes of players that have been sent off the field of play and shown the red card and coaches or managers dismissed from the game. Withheld passes must be filed with the "Referees Send Off Report"
- D. When a player is sent-off the field of play and shown the red card or cautioned, the referee is required to record the player's full name, CYSA-N registration number and jersey number as well as the reason for the sending-off or caution, on the game card. It is the responsibility of the referee to write specific information on the game card regarding sending-off and cautions to allow the Disciplinary Committee to review and take appropriate action.
- E. It is the referee's responsibility to complete a "Referee Send-Off Report" for any player or coach that is sent off the field of play and mail, or deliver it, to the League Disciplinary Chairperson. The referee's send-off report should be postmarked no later than the second business day following the game in question. Reports not filed in a timely manner may not be acted upon. Incidents leading to a player or coach being sent off should be described and stated in terms similar to those listed under "Disciplinary Guidelines" of these rules.
- F. The Disciplinary Committee's action will be based on the information entered on the game card and the referee's send-off report. Should any information require clarification consultation with assistant referees, or interview with the referee should be conducted.

II COACHES

- A. It is the responsibility of all coaches to insure that the referee is aware of the League policy regarding coach and player passes. All coaches or managers should have the League manual in their possession during league games.
- B. Coaches may not write comments on game cards, and are reminded that even though the game has ended an improper approach to the referee could still lead to a caution or dismissal. Comments about the game or refereeing may be submitted, in writing, to the League Match Secretary. Coaches are encouraged to submit to the League Manager, comments regarding the quality of officiating (positive or otherwise) on a referee evaluation form. The form is included in the Al Caffodio League Manual, All comments will be forwarded to the District Referee Committee.
 - 1. Letters of comment about game matters or pending disciplinary actions may be sent to the League Manager, or respective Games Committee Representative.

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- C. Team coaches or managers will be supplied with postcards to be used for recording game suspensions. To verify that players or coaches are serving the required suspensions, the coach or manager should ask the referee of each game, whether it be a tournament or League game, to sign and date the postcard. Once the suspension(s) has been served, mail or deliver the postcard to the Al Caffodio League Manager or Deputy League Manager. The player or coach pass will then be returned.
- D. It is the recommendation of the Games Committee that coaches require players attend games while on suspension. A suspended coach may not coach, participate either directly or indirectly, in the team's games during the suspension.

ARTICLE 6 FILING AN APPEAL TO A GAMES COMMITTEE DECISION

- A. An appeal will be heard only on the decision of the Games Committee. The referee's report will be of the utmost importance in an appeal. The reasons must be stated why it is felt that disciplinary action in the decision was incorrect in not accordance with CYSA-N guidelines. The section(s) and paragraph(s) must be cited in support of the appeal.
- B. The automatic one game suspension for players being sent off the field of play and shown the red card or one game suspension for receiving a third caution cannot be appealed.
- C. The automatic three (3) game suspension for coaches being dismissed from the field of play or one (1) game suspension for receiving a third written caution cannot be appealed.
- D. The appeal must be in writing and post-marked within 48 hours of the notification of the decision. The appeal can be filed with the Games Committee through a Games Committee representative, the League Manager or the League Match Secretary.
- E. The appeal will be considered within eighteen (18) days of its receipt. The League Manager will attend the meeting. All parties to the appeal will be notified at least seven (7) days prior to the hearing. Appealing parties may attend (notify League Manager or Deputy League Manager in advance) or they may submit written input to the League Manager or Deputy League Manager prior to the hearing. The appellant will be notified of the decision within three (3) days. Suspension will continue in effect until fully served or during the appeal period for a maximum of ten (10) days after receipt of the written appeal. Coaches are responsible for enforcing all suspensions.
- F. Each appeal must be accompanied by a fifty (\$50.00) processing fee in the form of a check or money order made out to "Al Caffodio Youth Soccer" and mailed to Al Caffodio League, P.O. Box 1492, Pleasanton, CA 94566.

Mail the check and the appeal to the Al Caffodio League Manager or Deputy League Manager. The fee is refundable if the appeal is upheld.

- G. The decision from the appeal may be appealed to the District III Board of Directors. Refer to District PIM 85-5 governing this process.

ARTICLE 7 FILING A GAME PROTEST

- A. Protests will be heard only on the misapplication of the FIFA rules of the Game of Soccer as amended by CYSA-N or the Al Caffodio League Rules of Play.

Protests must state the law or rule that is believed to have been violated or misapplied.

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Protests must be in writing. If filed with a Games Committee representative, that representative must notify the League Manager within twenty-four (24) hours of its receipt.

- B. The League Manager will determine whether the protest is valid and if so, will refer it to the Games Committee for action. The Games Committee will act upon the protest by telephone or e-mail vote or at the next regular meeting as directed by the League Manager.

Decisions from protests may be appealed to the District III Board of Directors within 48 hours of notification. Submit appeal to the District III Commissioner. The appeal must be accompanied by a fifty (\$50.00) processing fee in the form of a check or money order made out to "Al Caffodio Youth Soccer" and mailed to Al Caffodio League, P. O. Box 1492, Pleasanton, CA 94566

ARTICLE 8 ANTI-RECRUITMENT POLICY

- A. District III strongly discourages anyone from contacting any player or parent of a player, directly or indirectly, with the intent to encourage, entice or otherwise persuade the player to register for a team outside of that player's league of residence

The penalty for violating this policy may, at the discretion of the Al Caffodio League Games Committee include suspension from participation in the Al Caffodio League of the recruited player, the parent, the trainer or coach. Should the Al Caffodio League Games Committee find that there is a pattern of recruitment with the formation of a team, the committee may also refuse to allow that team to play in the Al Caffodio League.

Before imposing any penalty, the party alleged to have violated this policy, or the affected player, will be entitled to a hearing in accordance with Al Caffodio League guidelines. In the event that the Al Caffodio League Games Committee intends to refuse to allow a team to play in the Al Caffodio League the team will be entitled to a hearing. The team will designate one person to represent it at the hearing.

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COMMENT SHEET

This form provides an opportunity for coaches to make comments about field conditions and/or referee situations at specific Al Caffodio League games. This form is NOT to be used when filing a protest. Refer to the Guidelines, Rules of Procedures and Conduct for protest procedures.

Mail this form to Al Caffodio Youth Soccer League Manager, P.O. Box 1492, Pleasanton, CA 94566. Or send as an email attachment to: Brian Leonard at cambrian2@comcast.net

NAME _____ TELEPHONE (____) _____

ADDRESS _____

EMAIL ADDRESS _____

CLUB _____ TEAM NAME _____

DIVISION: *(circle please)* boys / girls Under _____ Division Gold / Silver / Bronze / Copper

GAME DATE _____ GAME TIME _____

OPPONENT _____

FIELD NAME / LOCATION _____

PLEASE DESCRIBE

FIELD PROBLEMS:

GAME OFFICIAL PROBLEMS: Arrive on time? Yes / No Two referee assistants? Yes / No

Names of referee and assistants:

DESCRIPTION OF INCIDENT (Be specific):

Use back for additional space if needed.